

SECTION XVIII – CHILD’S PERSONAL PROPERTY

Children’s personal property, coats, clothing school bags, etc. must be cleared from the child care room after each session of the Program. Any personal property which remains after the session will be put into the Program’s lost and found box. Although the Program attempts to help children stay organized, the Program cannot be responsible for lost personal property.

Children should not bring money, toys food or other item not necessary for school activities to the program without checking with the Director.

SECTION XIX – VISITORS AND OBSERVATIONS

Parents and community member are welcome to observe at the Program. For liability and supervision reasons it is not possible for children who visit the program to take part in activities.

SECTION XX – DISCIPLINE AND DISCHARGE

Rustler Roost staff is responsible for maintain a safe, structured, and healthy environment for all students attending the program. Students and staff will be expected to use Character Counts as a base in all situations; students are expected to respect the other students and the staff. Staff members will make reasonable rules for all the students to follow. The Rustler Roost Staff is aware that a certain situation and/or environment my not meet the need of every child.

When inappropriate behavior or language is witnessed, the staff will take the following steps:

1. Verbal warning issued regarding the specific offense or behavior
2. Time Out issued
3. Behavior slip issued. A behavior slip will include the information for the parent regarding the nature of the offending behavior, the date and time the indiscretion occurred and the name of the staff issuing the behavior slip. The parent/guardian will receive a copy of the behavior slip for their records and a copy will be kept on file at the facility.

First Behavior Slip: Slip must be signed by the staff person issuing the slip and the parent/guardian of the child.

Second Behavior Slip: Parent/Guardian will meet with their child and the director to discuss the offense and possible solutions or ways to prevent further inappropriate behavior.

Third Behavior Slip: Parent must meet with the director to discuss the problem, and the child will be suspended from the center for two “care” days with no refunds to be granted. A warning will be given to the parent that any further unacceptable behavior will result in the child being asked to leave the program.

To preserve the health and well-being of anyone in the program, Rustler Roost Education Center Inc. reserved the right to bypass the above procedures and expel a child immediately if necessary.

A child may be discharged if he/she is picked up late 3 times (See Section x – Afternoon Closing Time).

A child may be discharged for non-payment of fees as discussed in Section V – Fees and Payment Policy.

